



PROPERTY TAX PROFESSIONALS, INC.

Reducing property taxes throughout Florida for over 33 years...

4521 PGA BLVD, SUITE 220 PALM BEACH GARDENS, FL 33418
WWW.LOWPROPERTYTAX.COM

PALM BEACH (561) 627-6551
BROWARD (954) 958-9969
MIAMI-DADE (305) 377-9881
TOLL-FREE (800) 847-4308

PROPERTY INFORMATION REQUEST

Part 1: Residential & Commercial Properties

If you are appealing multiple properties, please provide this information for all properties

1. If your property was purchased within the last 2 years, please provide a copy of the Closing (Settlement) Statement
2. If your property was appraised during the last 2 years, please provide a copy of the Appraisal Report & the Property Inspection Report if performed
3. If your property **needed** major renovations/repairs (over \$50,000) as of January 1, 2023, please send the estimates for each repair and photos of each area
4. If your property currently has or had environmental contaminants during the last 2 years, please send the reports indicating such contaminants and any cost estimates to remediate
5. If your property is currently on the market, please indicate the listed asking price
6. Please provide any additional information that you feel may **negatively** impact your property valuation

Please return this form and any requested information as soon as possible to:

EMAIL: Suzy@LowPropertyTax.com

FAX: (561) 627-3108

**MAIL: 4521 PGA Blvd, Suite 220
Palm Beach Gardens, FL 33403**

Delaying this Information can dramatically affect the overall outcome of your appeal



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Part 2: Additional Information for **Commercial Properties ONLY**

1. If you lease the property to tenants other than yourself, please provide the **Rent Roll as of January 1, 2023** (including: the tenant name, square foot, beginning lease date, rental rate, CAM & any pass-throughs, as well as list all vacant spaces and spaces that may be becoming vacant in the following year).

Also, please list any tenants that are delinquent have 3 months or more of unpaid rents and the total amount owed for each tenant

2. Please provide the **"Year End" 2022 Income & Expense (operating) Statement** for the building operations
3. **Hotels Only:** Please provide the monthly ADR & Vacancy Reports for the year 2022

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